# Question 1 (Legislator Brew) Voucher 3, July

Report Rev. w 7-31-23 Fee

Budget Proposal									
rganization Name: Neighborhood Collaborative Project (NCP) /									
ommunity Resource Collaborative									- 88035
ersonnel Costs Ust Each Employee Name, Title/Position	4/17/2023 Voucher	5/15/	2023 Voucher	6/15/	2023 Youcher	7/17/			9/15/2023 Vous
eighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)	5	1.5	7,331/25	2	5,95748		10,117.67	40	
n-Site Vocational Trainers (Cameron, FTAC, SWAN)	3	35	16:257.05	5	#360401		22:845,02	12(6)	
in-Site Social Warkers (Cameron, FTAC, SWAN)	3 The Street	4	6,730.75	5	2,692 30	9	9,23576.	(21(2))	
eighborhood Collaborative Project (NCP) Lialson (BTS)	S F	5		6,0	\$250.00	9	36,250,00	(9)	
ull-Time Social Worker (MCI)	\$	常加	0.5,000.00	S	7/500.0C	4	7,500,00		
art-time Social Worker (MC2)	\$ (4	5	91500,00	3	30500c	\$	375000	(0)	San Maria Control
CP Local Researcher (OTG)	\$	5		3	955.59	\$	11,00693	(元)	
tudent Research Assistant (OTG)	5	6		5	3.0	3500	148571	(3)	
ommunications Coordinator (OTG)	\$ .	9.00	6	\$		37.15	SECURIOR SECURIOR		
ringe Benefits	IS THE COURT OF	6.00	7 N + 3	STORE .	200	1000			I TO SERVICE AND
otal Personnel Costs:	\$ -	\$	\$2,519.0\$	\$	30,668.27	\$	72,180.49	5	5
A STATE OF THE STA						100	and all	ACCURATION AS	The state of the s
Other Than Personnel Services Costs	4/17/2023 Voucher	5/35/	1023 Vaucher		2023 Voucher				9/15/2023 Vouc
ocational Training Stipends: Anchor Agencies (Comeron, FTAC, SWAN)	\$	5		3	3	5	7,800,00		the second
elighborhood Outreach Supplies: Anchor Agencies (Coveron, FTAC, SWAN)	\$	3	+	\$1	290.25	15	581.72	- t(b)	1
ffice Supply Susplement: Anchor Agencies (Cameron, FTAC, SWAN)	\$2	3	960,000	S	1,691.99	-	8492531	9 (0)	
actility Use / Operations Support: Anchor Agencies (Cameron, FTAE, SWAIS)	40	15	12,001,931	5	5/36.67		2,850,82	500	
nacks, Swar Incentive Supplies: Anchor Agencies (Common, FTAC, SWAN)	3	3	<b>建工程的</b>	5	240,00	A STATE OF	191814		
redibility Trust /Brand Value: Anchor Agencies (Comoron, FTAC, SWAN)	4	3	7.651720	1950	3/239 11	9	3,690,02	高高(切(四))温	
0% de minimis indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAM)	3 1 1 1 1 1 1 1 1 1	S	8 443.60	is.	7,312.70	5	6,3321200	€(18)	
dministrative Support: Support Services Partners (LABA, BMC,85CSC)	(\$)	13	15	8		15			
ood Pantry Supplies (TPP)	4	5	H-1	5		19	326.32	(162)	
er Diem Stipends for Peer Outreach Workers (AIC)	\$	1.5		[5]		15	Separate day		A STATE OF THE PARTY OF
taff Mile age Reimbursement (MTS, C3)	G THE STREET	5	Constitution of	5		S			
Contracted Services: NCP Client Wraparound Support Services (ats)	(6)	3		5	960,00	S	87400.82		
ontracted Services: Anchor Agency Social Worker Supervision (MC2)	2	15	47400,00	9	2,200.00	S	2,200'00'	(130)	
esearch Supplies (ORG)	15	6	500.12	(5)	30,00040	\$			
ICP Marketing & Communications (OTG)	3	5	1845.81	5	18.17	\$	100000		
oftware and Subscriptions (OTG)	ST	300		100	149.90)	15	7,586.40	ECG)	
ontracted Services: Project Lead / Community Consultant (C3)	\$10000000000000000000000000000000000000	\$3	25,600,00	SE	(7,800,000	45	7,800.00	(00)	
ontracted Services: Historian / Neighborhood Legacy (CI)	(S. 10 10 10 10 10 10 10 10 10 10 10 10 10	18	STATE OF STREET	(\$£ 8)		9	800,00		
ontracted Services: On-Site / Field Coordinator (CII)	学生 1000000000000000000000000000000000000	331	े किन्द्र के जा	3	Table 1	\$3.00	600,000	(30)	
ontracted Services: Neighborhood Ambassactors (Ca)	STORES	3	950	3	THE REAL PROPERTY.	5			SELECTION OF THE PERSON
ITS Bus Passes/Transportation Assistance	4	320	1	75720	MENIC PAR	3	THE RE		J. N. 17
er Diem Stipends for Event Lagistics Helpers (CI)	Spirothing	15		151	100	S	451	150	
Aicrosoft Surface Pro Pacinges - 5 (CI)	3 10000	15	COLEN IN	5		5	Carried St.		
leighborhood/Community Engagement Conversations & Activities (C3)	3	3	1000	5	Barrier N	5	3,629,82		
ICP Supplies & Materials (CI)	STATE OF THE REAL PROPERTY.	300	SALES NO	5	100	15	6 mm - 1 mm		
O% de minimis indirect cost rate (875, MC2, OTG, CS)	S	5	\$1/49.6T	1300	4,542,58	35	5,498 14	E(QU)	
iscal Sponsor Administrative Cost Rate - S% (CRC)	\$)	3/2	73,550.00	159	(r)	S	300 3673		
	3	8	130,702,63	5	34,951.A7	s	57.916.64	5 .	3
otal Other Than Personnel Services Casts:									

Bring Monroe Back - Monroe County ARPA																
Budget Proposal																
Organization (Name: Neighborhood Collaborative Project (NCP) /																
Community Resource Collaborative																
Personnel Costs (Int Each Employee Itams, Title/Position	<b>€/17/2001</b> Vo	ucher	1/15/2023 Veucher   1			8/15/70(1) Vouchon	9/15/2023 Youdko	10/17/202	11/15/2023	11/13/1401	1/10/2024	Tour-to-Clate Year 1	Remaining Funds	% of year 1 Budget		Proposed Expenditure
Perighborhood Colleborothic Project (HCP) Workers (Comeron, FTAC, SARAN)	5		5 7,011 29 5			STATISTICS.	Name and Address of the Owner, where	Name and		-	Principal in	3 22,301.85		26%		3 76L27L4
On-Ste Youastonal Trainers (Cemeren, FTAC, SWARG	5		\$ 14,257.05 5				i				E	\$ 45,462.47		28%		
On-Site Social Workers (Cameron, FTAC, SWARD)	\$	•	5 6,730,75 5					1				5 18.633.61		21%	\$ 16E.750.00	
resignisomeses Colleborative Project (PeCP) Lieben (BTS)	\$		5 - 15									\$ 12500.00	\$ \$0,000 00	20%		5 269,582.0
Full-Time Social Worker (NAC)			\$ 15,000.00 8	7,500.00	\$ 7,500.00							\$ 30,000.00	\$ 45,000.00	40%		
Part-time Social Worker (MC2)	1		\$ 7,500,00 5				1					\$ 15,000.00	\$ 22,500.00	474		5 16L630 0
NCF Excal Researcher (DTG)	15											5 11.962.02		13%	NL000.00	
Student Research Asolstant (OTG)	8	-	5		\$ 1,465.78			البنائية ال				5 5,463.71		144		
Communications Coordinator (CFG)	5	-	\$	تند تند سد			-					1	\$ 18,000.00	0%	\$2,000.00	\$ 27,582.0
Fringe Barrefits	19		1	100000				d Marian				3	5	<del>   </del>	5	\$
Fotal Paragonal Code	5	-	\$ 14,319.00 f	36,666.27	\$ 72,180.49	1 -	5	5 -	1 -	5	8	\$ 155,345-81	\$ \$90,000.10	21%	\$ 743,464.09	\$ 1,725,075.0
Other Than Personnal Services Code	4/17/2023 Vo	necker	\$/15/2023 Vayabar   1	V15/2023 Voucher			9/13/2013 Vouche	10/17/202	1 [17/12/165]	17/17/5@1	1/14/2024	Year-to-Date Year 1	Remaining Funds	% of Year 1 Buriget		Proposed Expanditure
Visic estioned Training Salpanets: Anchos Agencies (Current, 1745, 1944)	8		\$ . !				التنسينانسيخ					\$ 7,800.00	\$ 46,200,00	14%		\$ 232,746.0
heighborhood Dutresch Supplies: Anchor Agencies (Covern, 1714, Smith	\$		5 - 1	290.29								5 851.97	\$ 9,944.03	100		\$ 45,383.0
Office Supply Supplement: Anchor Agencies (Convex, 1767, 8mb) 6	\$		\$ 960.00 1	1,691 59	\$ 849.54		1					\$ 3,501.53		49%		
FedBry Une / Operations Support: Anchor Agencies Kumurus, ITAC, SIX ME	S	-	\$ 12,001 93	EA58.67	\$ 2,450,12							\$ 21,288.92		59%		
Snacks, Swag/Incontive Supplies: Anchor Agencies Harrow, FFAC, SMINS	5	•	5 . 1									5 43L14		6%		
Crashiday Trust /Brand Yokur: Ancher Agencies (Canasas, Finc, bonds	5	-	\$ 7,651.70			i						\$ 35,580.63		29%		
10% de minima indirect cost rate. Anchor Agencies (commun. FFAC, imare	5		5 8.443 60 5	6,712.70	5 6112.70			انتائت			1	\$ 21,109.00		33%		
Administrative Support: Support Services Pertiners (AAA, 94K,39KK)	5	4	\$ , !!		\$ -		F				1		\$ 81,000.00	64		
Food Pantry Supplies (1991)	3.	•	5		4 936.53							\$ 326.52		1%		
For Diam Stipends for Fear Outreach Workers (APC)	\$	,	\$		\$ .				1			5 -	\$ 27,000.00	- 0%		
Scall Adheage Reinfourcement (615, CS)	\$	- 1	\$ - 1		3 .								\$ 2,350.00	0%		\$ 9,867 0
Contracted Services: NCP Client Wraperound Support Services (81%)	5		SHARING E	940.00	\$ 6,200.12				نكتنكة إ			5 7,140.32		13%	\$ \$4,000.00	5 232,747.0
Contracted Services: Ancher Agency Sociel Wars at Supervision pace	5		\$ 4,400,00	2 200,000	\$ 2,200.00							\$ 6,800.00		40%	\$ 22,000.00	5 94,822.7
Research Supplies (CRIS)	S		\$ 500 19	-	5 .							\$ 500.19		17%		\$ 12,581 0
NCF Marketing & Communications (076)	5		5 845.81	18 17	5 .							5 663.90	3 7,136/93	11%		
Software and Subscriptions (018)	5		5 - 2	149.90	5 7,486.40				تنخف ا		i	\$ 7,836.50	\$ 8,016.70	49%		
Contracted Services: Project Lead / Community Consultant (Cb	5	- 10	\$ 15,600.00 5	7,800.00	5 7,800.00							\$ 31,200.00	\$ 46,800.00	40%		
Contracted Services: Historian / Heighborhood Legacy ICts	S		\$ - :		\$ 800.00							3 800.00		15		
Congray togg Sannicas: On-Step / Flatel Coondinator sca	5		3		\$ 600,00				ايختصينار ا			\$ 600.00		3%		
Comb acted Senvices: Nei gNeurhood Arribonadors (Cts)	\$		5 - 1		5							3	\$ 45,000.00	0%		
RTS Bus Feores/Transportation Assistance	5	- 1	\$									3 14	5 4,644.00	974	5 4,644.00	
For Diam Stipends for Event Logistics Hotpers (Clr	5		\$ 4 1		5 .							5	5 1,300.00	_0%	\$ 1,200.00	
Microsoft Surface Fee Fackages - 5 pts	5	٠.	5 - :									1 22	\$ 12,386.00	0%	\$ 12,288.00	\$ 30,015
recighbarhood/Community Engagement Commissions & Activities (C3)	5	الناا	5 - 5		\$ 2,539.43							5 3,529.82	\$ 4,05818	47%	3 7,548.00	
NCP Supplies & Materials (Cts	2		5 .									3	\$ 1,200,00	0%		5 5,020:
10% du minimis indirect cost rote (ETS, SACE, 076, Cto	5		\$ 6,749.40	4.392.64	5 6,498.14			تنتخفي ال				\$ L7,840.22	\$ 40,269.79	31%	\$ 58,129.00	
Fiscal Spaneor Administrative Cool Rate - \$54 tohio	\$	- 1	\$ 73,550.00		5 .							\$ 73,550.00	5	Local	\$ 79,350.00	\$ 341,000
	-		5 139 NG A3	34,991,47	\$ 37.918-84	4		1 -			1	1 223.370.74	S 525.518.20	20%	\$ 769,000.00	\$ 8,415,775
Total Other Than Personnel Services Costs	1	-	3 (100 km; 19)	14,991A7	E 3 37,918-84		12	13	12	17	11	13 2337674	1 2/3/314 20	10.00		v 8,440,771.
Total Amiest Cost:	14	-	\$ 183,221-00	85,617.24	11 130,097.13	11	T 6	14	16	14	TC -	\$ 378,996.55	3 2.165,616.49	23%	S LS44.551.00	\$ 7,160,846.7

#### Bring Monroe Back - Monroe County ARPA Budget Proposal

Organization Name: Neighborhood Collaborative Project (NCP) / Community Resource Collaborative

Personnel Costs List	7/17/2023 Voucher	Voucher Explanation
r Scaperitic Goods List	Alailanta Annriet	SWAN: NCP Worker (shared role/responsibility- Executive & Youth Directors) salary expense for June 2023 at
Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)		3,1.12.67 (\$\$18.78+2593.89)  FTAC: NCP Worker plus 10% Executive Director salary expense for June 2023 = \$3461.54 (\$2884.62+\$576.92  Cameron: NCP Worker (J. Hardin) salary expense for June 2023 = \$3548.46 (\$1769.23 * 2 pay periods)
On-Site Vocational Trainers (Cameron, FTAC, SWAN)	6 02946 02	SWAN: NYS Security Guard Certification Trainer (\$1100 per participant * 14 registered participant) = \$15,600 FTAC: Executive Director (50%) salary expense for June 2023 = \$2,678.57 (\$5769.24*0.5) Cameron: Onsite Trainers for Global Logistics (\$2180.20) and Barbering/Entrepreneur training(\$2180.20) =
		\$4360.40 FTAC: Director of Community Health with 40% Executive Director salary expense for June 2023 = \$6538.46 (\$4230.76+\$2307.70)
On-Site Social Workers (Cameron, FTAC, SWAN) Velghborhood Collaborative Project (NCP) Lialson (BTS)		Cameron: Onsite Social Worker salary expense for June 2023 = \$2692.30 (\$1346.15*2 pay periods) BTS: Annual Budget a location (62,500)/10 months *1 month (June)
Full-Time Social Worker (MC2)		MC2: Annual Budget allocation (75,000)/ 1D months * 1 month (June)
Part-time Social Worker (MC2)		MC2. Annual Budget allocation (\$37,500) / 10 months * 1 month (June)
NCP Local Researcher (OTG)		OTG: Remaining Budget (\$77,044.31)/ 7 months * 1 month (fune)
Student Research Assistant (OTG)		OTG: Budget allocation (10,400) / 7 months * 1 month (June)
Communications Coordinator (OTG)	\$ e_	
Fringe Benefits	50 (A)	
Fotal Personnel Costs:	\$ 72,180.49	
	AND DESCRIPTION OF THE PARTY OF	Color to the Color of the Color
Other Than Personnel Services Costs	7/17/2023 Vaucher	Voucher Explanation
Vocational Training Stipends: Anchor Agencies (Cameron, FTAC, SWAN)	5 7,800.00	SWAN: Actual expenses incurred for June 2023 = \$7,800 (13 workforce training stipends @\$600/stipend)
Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 561.72	SWAN: Actual expenses incurred for June 2023 = \$270.54 FTAC: Actual expenses incurred for June 2023 = \$260.64
Office Supply Supplement: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 849,54	Cameron: Annual Budget allocation (\$2400) / 10 months* 1 month (June) = \$240 SWAN: Actual expenses for June 2023 = \$349.73 FTAC: Actual expenses for June 2023 = \$259.81
Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 2,850.82	Cameron: Annual Budget allocation (\$12,000) / 10 months * 1 month (June) = \$1200 SWAN: Remaining budget allocation (\$8,025,64) / 7 months *1 month (June) = \$1,146,52 FTAC: Actual expenses for June 2023 = \$503,80
Snacks, Swag/Incentive Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	5 191.14	SWAN: Actual expenses for June 2023 = \$191.14
	THE RESERVE OF THE PARTY OF THE	Cameron: Annual fludget allocation (\$18,000) / 10 months * 1 month (June) = \$1800
Credibility Trust /Brand Value: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 4,690.02	SWAN: Annual Budget allocation (\$18,000) / 10 months * 1 month (June) = \$1800 FTAC: Actual expenses for June 2023 = \$90.02
10% de minimis indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 6332.70	Cameron: Annual Budget allocation (\$21,109) / 10 months * 1 month (June) = \$2,110.90  SWAN: Annual Budget allocation (\$21,109) / 10 months * 1 month (June) = \$2,110.90  FTAC: Annual Budget allocation (\$21,109)/10 months * 1 month (June) = \$2,110.90
Administrative Support: Support Services Partners (LABA, BMC,BSCSC)	\$	
Food Pantry Supplies (TPP)	\$ 826.52	TPP: Actual expenses incurred for June 2023 (see invoice detail); budget line item description revised to include general supplies not just shopping carts.
Per Diem Stipends for Peer Outreach Workers (AFC)	\$	
Staff Mileage Reimbursement (BTS, C3)	\$	
Contracted Services: NCP Client Wraparound Support Services (BTS)	5, 6,200,82	BTS: 40 NCP referrals for food pantry service @\$40/referral = \$1600; outreach canopy (\$172.79); rental assistance for two families (\$4200); emergency services (non-food items) for 2 families (\$227.53)
Contracted Services: Anchor Agency Social Worker Supervision (MC2) Research Supplies (OTG)	\$ (2,200,00)	MC2: Annual Budget allocation (\$22,000) / 10 months * 1 month (June)
NCP Marketing & Communications (OTG)	STATE OF STREET	
Software and Subscriptions (OTG)	\$ 7,686.40	OTG: Software subscriptions: PolicyMap (\$6520) and Qualtrics Survey (\$1166.40)
Contracted Services: Project Lead / Community Consultant (C3)	(\$ 7,800.00	C3: Annual Budget allocation (\$78,000) / 10 months * 1 month (June)
Contracted Services: Historian / Neighborhood Legacy (C3)	\$ 800.00	
Contracted Services: On-Site / Field Coordinator (C3)	\$ 600.00	C3: Logistics point of contact and liaison for Anchor and partner agencies NCP support staff, neighborhood outreach materials and supplies acquistion, event coordination, action item follow-up, etc. (24 hours * \$25/hr)
Contracted Services: Neighborhood Ambassadors (C3) RTS Bus Passes/Transportation Assistance	5 8	
Per Diem Stipends for Event Logistics Helpers (C3)	\$	
Microsoft Surface Pro Packages - 5 (C3)	\$	
Neighborhood/Community Engagement Conversations & Activities (C3)	\$ 3,529.82	June 7th All City Walk NCP Outreach materials: rack cards (\$218); t-shirts (\$1398), KN95 masks (\$19.43); insulated tote bags for meal distribution (\$40.75); hand sanitizer (773.94); June 22nd NCP partners' planni dinner (\$1079.70)
NCP Supplies & Materials (C3)		
10% de minimis indirect cost rate (BTS, MC2, OTG, C3)	\$ 6,498-14	MC2: Annual Budget allocation (\$13,450) / 10 months * 1 month (June) = \$1345.00 C3: Annual Budget allocation (\$19,624) / 10 months * 1 month (June) = \$1,962.40 BTS: Annual Budget allocation (\$11,729) / 10 months * 1 month (June) = \$1,172.90 OTG: Actual expense (see Involce detail) = \$2017.84
Fiscal Sponsor Administrative Cost Rate - 5% (CRC)	5	
	\$ 57,916.64	
Total Other Than Personnel Services Costs:		
Total Other Than Personnel Services Costs:		

#### NCP's Monthly Check Request Log - Monroe County Invoice Submission Month: July 2023

NCP Partner Agency	8u	Total dget Allocation	Prior Balance	R	eimbursement Amount Requested	Current Balance	Check Number	Check Date
ABC Action Front Center	\$	27,000.00	\$ 27,000.00	\$	-	\$ 27,000.00		
Baden St Counseling Center	\$	27,000.00	\$ 27,000.00	\$		\$ 27,000.00		
Barakah Muslim Charities	\$	27,000.00	\$ 22,000.00	\$		\$ 22,000.00		
Beyond the Sanctuary	\$	129,015.00	\$ 120,632.10	\$	13,623.22	\$ 107,008.88		
Cameron Community	\$	232,197.00	\$ 192,069.02	\$	15,942.06	\$ 176,126.96		
C3 Consultancy Services **	\$	215,866.00	\$ 186,578.80	\$	14,692.22	\$ 171,886.58		
Father Tracy Advocacy Center	\$	232,197.00	\$ 217,486.07	\$	16,140.33	\$ 201,345.74		
Lyell Avenue Business Assoc.	\$	27,000.00	\$ 27,000.00	\$		\$ 27,000.00		
MC Collaborative	\$	147,950.00	\$ 103,565.00	\$	14,795.00	\$ 88,770.00		
On the Ground Research*	\$	146,581.00	\$ 143,864.26	\$	22,196.28	\$ 121,667.98		
SWAN at Montgomery Center	\$	232,197.00	\$ 196,518.33	\$	32,381.50	\$ 164,136.83		
The Peoples' Pantry	\$	27,000.00	\$ 27,000.00	\$	326.52	\$ 26,673.48		
Community Resource Collaborative	\$	73,550.00	\$ - 13	\$	-	\$		
•			Total Disbursed	\$	130,097.13			

<sup>\*\*</sup> MBE & WBE Vendor

<sup>\*</sup> WBE Vendor

Cameron Community - Olivia Kassoum-Amadou, Executive Director 48 Cameron St Rochester, NY 14606 Phone: 585-254-2697 ext. 101 Email: olivia@cameronministries.org



DATE:

July 15, 2023 INVOICE# 00003 June 1-June 30, 2023

FOR:

Neighborhood Collaborative Project (NCP) Anchar Agency Activities

Bill To: Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Global Connections Enterprise - Sharale Gray: Global Logistics Program at Cameron: planning, curriculum development, information sessions, community outreach, technlogy set up, registration, and other services from June 1, 2023 - June 30, 2023 as documented by Global Connection Enterprise's Invoice 00003 (22 days @\$99.10 per day)	Workforce Development/Training	2,180.20
CEO KUTZ, LLC Derrick Singleton: Cameron Cuts Apprenticeshilp Program. planning, curriculum development, information sessions, community outreach, site planning, and teaching classes, and other services from June 1, 2023-June 30, 2023 as documented by CEO KUTZ, LLC's Invoice 00003 (22 days @\$99.10 per day)	Workforce Development/Training	\$ 2,180.20
Payroli Reimbursement for Community Engagement worker, Jonathan Hardin, planning with instructors, participate in information sessions and outreach, oversee workforce development program, mantain NW outreach schedule and data. Cameron Community payroli register documentation. (2 pay periods @ 1,769.23 per pay period)	NCP Worker	\$ (1) 3,538.46
Payroll Reimbursement for Cameron's On-Site Social Worker: Felecia B. Merriam, LCSW. planning with instructors, participate in information sessions and outreach, developed platform for tracking student data, colordinate linkages to anticipated services, prepared resource and referral pocket cards for participants, acquired pre and post assessments designed to determine client needs. Cameron Community payroll register documentation. (2 pay periods @\$1346.15 per pay period)	Social Worker	3 62,692.30
Monthly allocation of Neighborhood Credibilty / Trust Value for June 2023 (AA's brand identity / reputation)	Credibility Trust/Brand Value	\$ (14) 1,800.00
Facility Use / Operation Support Monthly Allocation for June 2023	Facility Use/Operations Support	5 (12) 1,200.00
Office Supplies Supplement: Monthly allocation for June 2023	Office Supplies	\$ (1) 240.00
10% de mínimis indirect cost rate: Monthly allocation for the month of June		\$ (5) 2,110.90
	BALANCE DUE	\$ 15,942.06

Questions or concerns regarding this invoice can be submitted via email to alivia@comeronministries.org or by 585-254-2697 ext. 101

BEST WISHES FOR A FABULOUS DAY!

Patricla Jackson, Executive Director SWAN at Montgomery Neighborhood Center 10 Cady Street Rochester, NY 14608 Phone: SSS-436-3090 Email: pjackson@swanonline.org

DATE: July 14, 2023
INVOICE # NCP 003 6/1-30/2023
Relighborhood
FOR: Collaborative Project
(NCP) Anchor Agency
Activities

Bill To: Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY		MOUNT
NCP Worker: shared role and responsibilty between Executive Director & Youth Director positions  Executive Director: interface for workforce development training, managing NCP Anchor Agency action plan, reporting, budget, NCP leadership mtgs / Youth Director: interface for neighborhood outreach activities, program development, building connections with NCP peers & other partners.  Payroll expenses only include 2 days (6/1-2/23) from prior pay period = 518.78 + \$2593.78 for 6/4-17/23 pay period	NCP Worker	\$ (	3,112,67
On-Site Vocational Trainer (Contracted Services): NYS Security Guard Certification with CPR workforce development cost \$1200 per student (per MOU agreement) * 14 registered program participants	Workforce Development/Training	\$ (	2)15,600.00
Vocational Training Stipends for Community Members: 13 program participant completions/graduates * \$600 stipend per graduate	Vocational Training Stipends	\$	7,800.00
Snacks / Graduation dinner for Workforce Development Traning classes - actual expenses incurred (receipts provided)	Snacks	s (	13) 191.14
Neighborhood Outreach Supplies: Actual expenses incurred for June 2023 (receipts provided)	Neighborhood Outreach Supplies		\$270.5
Office Supplies Supplement: Actual expenses Incurred for June 2023 (receipts provided)	Office Supplies	\$	349.73
Facility Use / Operations Supplement: monthly allocation of remaining unspent balance (June 2023)	Facility Use/Operations Support	s (	1,146.52
Neighborhood Credibility / Trust Value: Monthly allocation for June 2023	Credibility Trust/Brand Value	s (	1,800.00
10% de minimis indirect cost rate: Monthly allocation for June 2023	Indirect Cost	5 7	2,110.90
	BALANCE DUE	\$	32,381.50

Questions or concerns regarding this invoice can be submitted via email to plackson@swanonline.org or by \$85-436-3090



821 North Clinton Avenue Rochester NY 14605 585.563.7008

#### **Invoice**

#### Submitted on 07/14/2023

Invoice for

Payable to

Invoice #

The Father Tracy Advocacy Center

230601

Company name

Street address City, State, Zip

**Project** 

NCP-Anchor Agency

Due date

8/1/23

Qty

**Description** 

NCP Liason - Salary NCP Social worker

Nashali=100% + ED =10%

ED/Director of Community health

40%/100%

50%

Community trust

Facilities

- Facilities

Pop up event

Facilities/office supplies Amazon office (95.94) + facilities/ops (250.50)

office supply

indirect cost

Walmart

Home depot

**Home Depot** 

Costco

NCP workforce development

restaurant depot

monthly allocation

**Unit price** 

**Total price** \$3,461.54

(3)\$6,538.46

\$2,884.62

\$90.02 \$174.54

\$78.76

\$291.18

\$346.44

(ii) \$163.87

\$2,110.90

Notes:

Subtotal

\$16,140.33

**Adjustments** 

\$16,140.33

Beyond the Sanctuary



PO Box 18146 Rochester, NY 14618 585-520-6004 DATE: 7/4/2023
INVOICE # 2
FOR: Jun-23

Submitted to Jocelyn Basley Project Lead - NCP

DESCRIPTION		QUANTITY	UNIT COST	TOTAL
NCP Liason - weekly NCP planning meetings, process review, referral coordination, hired NCP Mgr		,	\$6,250.00	\$ 6,250.00
Wrap Around Support Servics - Food Pantry (MCC referrals/City walk referrals)		40	\$40.00	\$ 1,600.00
Wrap Around Support Servics - Rental Assistance - MCC Referrals - 2 Clients		2		\$ 4,200.00
Wrap Around Support Servics - Emergency Services - 2 Clients		2		\$ 227.53
Equipment - Canopy		1	\$172.79	\$ 172.79
				\$ -
				\$ -
				\$ -
		i		\$ -
				\$ -
				\$ -
Monthly Allocation for 10% de minimis indirect cost rate				\$ 1,172.90 (24)
Remaining Balance	TOTAL		<u></u>	\$ 13,623.22

Make all checks payable to Beyond the Sanctuary
If you have any questions concerning this invoice, Contact Carmen Allen 585-520-6004 or email at callen@beyondthesanctuary.org

THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY



A Complex Care Management Agency

### Voucher for Neighborhood Collaborative Project June 2023

Date:	7/1/23	
Month of Payment Due:	June	

	June	Budget Amount	YTD Billed
		\$ 147,950	\$ 59,180
Social Workers (MC Collaborative)	(\$)\$ 7,500	\$ 75,000	\$ 30,000
Part-Time Social Worker	<b>©</b> \$ 3,750	\$ 37,500	\$ 15,000
Supervision	18\$ 2,200	\$ 22,000	\$ 8,800
Indirect Costs	\$ 1,345	\$ 13,450	\$ 5,380
Remaining Balance		\$ 88,770	
TOTAL DUE	\$ 14,795		-

Total amount due for June = \$ 14,795.00

Please remit payment to:
MC Collaborative
PO BOX 18030
Rochester, NY 14618



**CONTRACTOR** 

On The Ground Research, LLC 400 Andrews St Suite 220 Rochester, NY, 14604 Phone: 585-683-3638

Email: janelle@onthegroundny.com

TO

Tina Paradiso, Executive Director Community Resource Collaborative 100 College Ave, Suite 130 Rochester, NY 14607

Phone: 888-444-1060

**INVOICE DATE** 

July 14, 2023

**INVOICE NUMBER** 

011

PROJECT TITLE

Neighborhood Collaborative Project

**INVOICE TIME PERIOD** 

6/1/23-6/30/23

#### Description

Date	Description of Services Rendered/Purchases Made	Budget Category	Amount	Budget Allocation	YTD Billed
			(F) \	\$ 146,581.00	\$ 23,531.06
June	NCP Researcher	Salaries monthly allocation	\$ 11,006.33	\$78,000.00	\$ 11,962.02
June	NCP Research Assistant	Salaries monthly allocation	\$ 1,485.71	\$ 10,400.00	\$ 1,485.71
6/7/2023	Qualtrics Survey Software	Software and Subscriptions	\$ 1,166.40		
6/30/2023	PolicyMAp Subscription for NCP	Software and Subscriptions	\$ <sup>6,520.00</sup>	\$ 15,855.00	\$ 7,836.30
· · · · · · · · · · · · · · · · · · ·		Total Costs	\$20,178.44		
		Indirect Costs	\$ 10,017.84	\$13,326.00	\$2,264.82
		Remaining Balance	(24)2	\$ 121,667.98	
		Total Amount Due	\$ 22,196.28		

Total \$22,196.28

Please make all checks payable to On The Ground Research, LLC

If you have any questions concerning this invoice, contact:

Janelle Duda-Banwar

T. (585) 683-3638 or Email: janelle@onthegroundny.com



The People's Pantry 555 Avenue D Rochester, NY 14621

Invoice June 2023

Balance: \$326.52

#### **Purchases**

Snacks and Drinks	Snacks for NCP walk.	\$130.52
Deli Meat	For sandwiches made at Third Presbyterian for NCP walk.	\$196

Total: \$326.52 16



CULTIV

C3 Consultancy Services, ELC EIN: 88-3537378
74 Dr. Samuel McCree Way
Rochester, NY 14608
Phone: 585-563-5148 Email: jrbasley@c3consultancy.org

DATE:

June 5, 2023 NCP 0004 6/1-30/2023

FOR:

Neighborhood Collaborative Project (NCP) Project Lead Activities

Bill To: Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUI	NT
Project coordination and management services for NCP that include but not limited to meeting planning & organization, communication and action item follow-up with County program officer and fiscal sponsor, action item monitoring and problem resolution; consultation, planning and support services with/on behalf of the NCP anchor and supporting partner agencies.	Contracted Services	\$ (20)	7,800.00
Project Historian / Neighborhood Legacy Coordination: preparation & organization; info gathering; post-reporting, debrief, follow-up, records management (16 hours * \$50/hr)	Contracted Services	\$ (21)	800.00
On-Site / Field Coordinator: Logistics point of contact and liaison for Anchor and partner agencies NCP support staff, neighborhood outreach materials and supplies acquistion, event coordination, action item follow-up, etc. (24 hours * \$25/hr)	Contracted Services	\$ (22)	600.00
Neighborhood/Community Engagement Conversations & Activities: June 7th All City Walk NCP Outreach materials: rack cards (500); t-shirts (120), KN95 masks (50); insulated tote bags for meal distribution (2); hand sanitizer (500); June 22nd NCP partners' planning dinner (30 attendees) (218.00+1398.00+19.43+40.75+773.94+1079.7)	Supplies	\$ (23)	3,529.82
Monthly allocation of 10% de minimis indirect cost rate	Indirect Costs	5 (24)	1,962.40
	BALANCE DUE	\$	14,692.22

Questions or concerns regarding this invoice can be submitted via email to jrbasley@c3consultancy.org or by phone 585-563-5148

BEST WISHES FOR A FABULOUS DAY!

DOCUMENT	SAF
ONL	

SC	Agency/Professional	P.O.
	Claim Voucher	

Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project

INSERT NAME OF CLAIMANT

REMITTANCE 100 College Ave

Suite 130

Rochester 14607 City

COUNTY OF MONROE

YEAR	2023						
MONTH	DAY	QUANTITY	IITEMIZED ACCOUNT OF MATERIALS, SUPPLIES, ETC.	UNIT PRICE		AMOUNT	
7	17	1	ARPA - Neighborhood Collaborative Project (NCP)	130097	13	130097	13
7	17	1	Minus: 25% Advance	(0)	(0)	_(0)	(0)

THIS VOUCHER MUST BE CERTIFIED AND SENT TO THE DEPARTMENT AUTHORIZING SAME Jocelyn Basley Certifies that this claim is just, true and correct, that the merchandise or services herein have been rendered to Monroe County, that taxes from which Monroe County is exempt are not included and that the belance is actually due and owing T/16/2023

DATE (Insert name of claimant, his agent or representative) Submitted Digitally VIA ARPA Portal TITLE Project Lead (Claimant, agent or representative to sign here) SC Purchase Order Number 7300002613 SP. G/L (Choose one: **VENDOR NUMBER** 11127279 H=Retainage, Q=Liens, U=Securities) \_\_\_/ \_\_\_\_/ INVOICE DATE REFERENCE (Vendor Invoice #) PAYMENT **METHOD** (Choose one: C=Check, D=ACH) POSTING DATE 130097.13 **AMOUNT** ARPA - Neighborhood Collaborative Project (NCP) **TEXT** BUSINESS GJL ACCT AMOUNT COST CENTER FUND GRANT INTERNAL ORDER WBS ELEMENT G140100030.2326 G14010003001 504320 130097.13 1403930104 1400 9001

CERTIFICATE OF APPROVAL BY DEPARTMENT HEADS I Carrily that the merchandse or services itemized in the darm have been rendered or furnished to Monore County on the date or dates shown, that the charges are correct, and am approving same for payment

HEAD OF DEPARTMENT OR AUTHORIZED DEPARTMENT REPRESENTATIVE

DATE

CHECK RECEIVED BY\_\_\_

Signature

REV 09/05



The People's Pantry 555 Avenue D Rochester, NY 14621

Invoice June 2023

Balance: \$326.52

#### **Purchases**

Snacks and Drinks	Snacks for NCP walk.	\$130.52
Deli Meat	For sandwiches made at Third Presbyterian for NCP walk.	\$196

Total: \$326.52

Patricia Jackson, Executive Director SWAN at Montgomery Neighborhood Center 10 Cady Street
Rochester, NY 14608
Phone: 585-436-3090 Email: pjackson@swanenline.org

Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607 Phone: 888-444-1060



DATE: July 14, 2023
INVOICE # NCP 003 6/1-30/2023
Neighborhood
FOR: Collaborative Project
(NCP) Anchor Agency
Activities

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
NCP Worker: shared role and responsibility between Executive Director & Youth Director positions  Executive Director: interface for workforce development training, managing NCP Anchor Agency action plan, reporting, budget, NCP leadership mtgs / Youth Director: interface for neighborhood outreach activities, program development, building connections with NCP peers & other partners.  Payroll expenses only include 2 days (6/1-2/23) from prior pay period = 518.78 + \$2593.78 for 6/4-17/23 pay period	NCP Worker	\$ 3,112.67
On-Site Vocational Trainer (Contracted Services): NYS Security Guard Certification with CPR workforce development cost \$1200 per student (per MOU agreement) * 14 registered program participants	Workforce Development/Training	\$ 15,600.00
Vocational Training Stipends for Community Members: 13 program participant completions/graduates * \$600 stipend per graduate	Vocational Training Stipends	\$ 7,800.00
Snacks / Graduation dinner for Workforce Development Traning classes - actual expenses incurred (receipts provided)	Snacks	\$ 191.14
Neighborhood Outreach Supplies: Actual expenses incurred for June 2023 (receipts provided)	Neighborhood Outreach Supplies	\$270.54
Office Supplies Supplement: Actual expenses incurred for June 2023 (receipts provided)	Office Supplies	\$ 349.73
Facility Use / Operations Supplement: monthly allocation of remaining unspent balance (June 2023)	Facility Use/Operations Support	\$ 1,146.52
Neighborhood Credibilty / Trust Value: Monthly allocation for June 2023	Credibility Trust/Brand Value	\$ 1,800.00
10% de minimis indirect cost rate: Monthly allocation for June 2023	Indirect Cost	\$ 2,110.90
	BALANCE DUE	\$ 32,381.50

Questions or concerns regarding this invoice can be submitted via email to pjackson@swanonline.org or by 585-436-3090



**CONTRACTOR** 

On The Ground Research, LLC 400 Andrews St Suite 220 Rochester, NY, 14604

Phone: 585-683-3638

Email: janelle@onthegroundny.com

TO

Tina Paradiso, Executive Director Community Resource Collaborative 100 College Ave, Suite 130 Rochester, NY 14607

Phone: 888-444-1060

**INVOICE DATE** 

July 14, 2023

**INVOICE NUMBER** 

011

PROJECT TITLE

Neighborhood Collaborative Project

**INVOICE TIME PERIOD** 

6/1/23-6/30/23

#### Description

Date	Description of Services Rendered/Purchases Made	Budget Category	Amount	Budget Allocation	YTD Billed
				\$ 146,581.00	\$ 23,531.06
June	NCP Researcher	Salaries monthly allocation	\$ 11,006.33	\$78,000.00	\$ 11,962.02
June	NCP Research Assistant	Salaries monthly allocation	\$ 1,485.71	\$ 10,400.00	\$ 1,485.71
	Qualtrics Survey	Software and			
6/7/2023	Software	Subscriptions	\$ 1,166.40		
	PolicyMAp Subscription	Software and			
6/30/2023	for NCP	Subscriptions	\$ 6,520.00	\$ 15,855.00	\$ 7,836.30
		Total Costs	\$20,178.44		
		Indirect Costs	\$ 2,017.84	\$13,326.00	\$2,264.82
		Remaining Balance		\$ 121,667.98	
		Total Amount Due	\$ 22,196.28		

Total

\$22,196.28

Please make all checks payable to On The Ground Research, LLC

If you have any questions concerning this invoice, contact:

Janelle Duda-Banwar

T. (585) 683-3638 or Email: janelle@onthegroundny.com

#### NCP's Monthly Check Request Log - Monroe County Invoice Submission Month: July 2023

NCP Partner Agency	Bud	Total Iget Allocation	Prior Balance	R	eimbursement Amount Requested	Current Balance	Check Number	Check Date
ABC Action Front Center	\$	27,000.00	\$ 27,000.00	\$		\$ 27,000.00		
Baden St Counseling Center	\$	27,000.00	\$ 27,000.00	\$		\$ 27,000.00		
Barakah Muslim Charities	\$	27,000.00	\$ 22,000.00	\$	7.67	\$ 22,000.00		
Beyond the Sanctuary	\$	129,015.00	\$ 120,632.10	\$	13,623.22	\$ 107,008.88		
Cameron Community	\$	232,197.00	\$ 192,069.02	\$	15,942.06	\$ 176,126.96		
C3 Consultancy Services **	\$	215,866.00	\$ 186,578.80	\$	14,692.22	\$ 171,886.58		
Father Tracy Advocacy Center	\$	232,197.00	\$ 217,486.07	\$	16,140.33	\$ 201,345.74		
Lyell Avenue Business Assoc.	\$	27,000.00	\$ 27,000.00	\$	2742	\$ 27,000.00		
MC Collaborative	\$	147,950.00	\$ 103,565.00	\$	14,795.00	\$ 88,770.00		
On the Ground Research*	\$	146,581.00	\$ 143,864.26	\$	22,196.28	\$ 121,667.98		
SWAN at Montgomery Center	\$	232,197.00	\$ 196,518.33	\$	32,381.50	\$ 164,136.83		
The Peoples" Pantry	\$	27,000.00	\$ 27,000.00	\$	326.52	\$ 26,673.48		
Community Resource Collaborative	\$	73,550.00	\$ <u> 101</u>	\$	125	\$ 12		
			Total Disbursed	\$	130,097.13			

<sup>\*\*</sup> MBE & WBE Vendor

<sup>\*</sup> WBE Vendor

# Bring Monroe Back - Monroe County ARPA Budget Proposal

Organization Name: Neighborhood Collaborative Project (NCP) / Community Resource Collaborative

	1/11//2023 Voucher	
		SWAN: NCP Worker (shared role fresponsib
Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)	\$ 10,112.67	
On-Site Vocational Trainers (Cameron, FTAC, SWAN)	\$ 22,845.02	SWAN: NYS Security Guard Certification Trainer (\$1200 per participant * 14 registered participant) = \$15,60t FTAC; Executive Director (\$0%) salary expense for June 2023 = \$2,678.57 (\$5769.24*0.5) Cameron: Onsite Trainers for Global Logistics (\$2180.20) and Barbering/Entrepreneur training(\$2180.20) = \$4360.40
On-Site Social Workers (Cameron, FTAC, SWAN)	\$ 9.230.76	FTAC: Director of Community Health with 40% Executive Director salary expense for June 2023 = \$6538.46 (\$4230.764\$\foatsal207.70) Cameron; Onsite Social Worker salary expense for June 2023 = \$2692.30 (\$1346,15*2 pay periods)
Neighborhood Collaborative Project (NCP) Liaison (BTS)	\$ 6,250.00	BTS: Annual Budget allocation (62,500)/10 months *1 month (June)
Full-Time Social Worker (MC2)		MC2: Annual Budget allocation (75,000)/ 10 months * 1 month (June)
Part-time Social Worker (MC2)	\$ 3,750.00	
NCP Local Researcher (OTG)		
Student Research Assistant (OTG)	\$ 1,485.71	
Communications Coordinator (OTG)	\$	
rinae Benefits		
Total Personnel Costs:	\$ 72,180.49	
Calman Than Constant Company Control		
Vocational Training Stipends: Anchor Agencies (Cameron, FTAC, SWAN)	// 1//2023 Voucner \$ 7,800.00	SWAN: Actual expenses incurred for June 2023 = \$7,800 (13 workforce training stipends @\$600/stipend)
Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 561.72	
Office Supply Supplement: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 849.54	
Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 2,850.32	Cameron: Annual Budget allocation (\$12,000) / 10 months * 1 month (June) = \$1200 SWAN: Remaining budget allocation (\$8,025.64) / 7 months * 1 month (June) = \$1146.52 FTAC: Actual expenses for June 2023 = \$503.80
Snacks, Swag/Incentive Supplies. Anchor Agencies (Cameron, FTAC, SWAN)	\$ 191.14	SWAN: Actual expenses for June 2023 = \$191,14
Credibilty Trust /Brand Value: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 3,690.02	Cameron: Annual Budget allocation (\$18,000) / 10 months * 1 month (June) = \$1800 SWAN: Annual Budget allocation (\$18,000) / 10 months * 1 month (June) = \$1800 FTAC. Actual expenses for June 2023 = \$90.02
10% de minimis indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 6,332.70	Cameron: Annual Budget allocation (\$21,109) / 10 months * 1 month (lune) = \$2,110.90 SWAN: Annual Budget allocation (\$21,109) / 10 months * 1 month (lune) = \$2,110.90 FTAC: Annual Budget allocation (\$21,109)/10 months * 1 month (lune) =\$2,110.90
Administrative Support: Support Services Partners (LABA, BMC,BSCSC)		
Food Pantry Supplies (TPP)	\$ 326.52	TIPP: Actual expenses incurred for June 2023 (see invoice detail); budget line item description revised to include general supplies not just shopping carts.
Per Diem Stipends for Peer Outreach Workers (AFC) Staff Mileage Reimbursement (BTS, C3)	s s	
Contracted Services: NCP Client Wraparound Support Services (BTS)	\$ 6,200.32	8TS: 40 N.D. referrals for food pantry service @\$40/referral = \$1600; outreach canopy (\$172.79); rental accidance for two families (\$277.59); service management services (non-lond issue) for 7 families (\$27.53).
Contracted Services: Anchor Agency Social Worker Supervision (MC2)	\$ 2,200.00	-
Research Supplies (OTG)		_
NCP Marketing & Communications (OTG) Software and Subscriptions (OTG)	\$ 7.686.40	OTG: Software subscriptions: Policy Map (\$6520) and Qualities Survey (\$1166.40)
Contracted Services: Project Lead / Community Consultant (C3)		
Contracted Services: Historian / Neighborhood Legacy (C3)	\$ 800.00	C3. Preparation & organization; info gathering, post-reporting, debrief, follow-up, records management (16 hours * \$50/hr]
Contracted Services: On-Site / Field Coordinator (C3)	\$ 600.00	
Contracted Services: Neighborhood Ambassadors (C3)		

Per Diem Stipends for Event Logistics Helpers (C3)		
Microsoft Surface Pro Packages - 5 (C3)	\$	
Neighborhood/Community Engagement Conversations & Activities (C3)	\$ 3,529.82	June 7th All City Walk NCP Outreach materials: rack cards (\$218); t-shirts (\$1398), KN95 masks (\$19.43); 3,529.82 insulated tote bags for meal distribution (\$40.75); hand sanitizer (773.94); June 22nd NCP partners' planning dinner (\$1079.70)
NCP Supplies & Materials (C3)		
10% de minimis indirect cost rate (BTS, MC2, OTG, C3)	\$ 6,498.14	MC2: Annual Budget allocation (\$13,450) / 10 months * 1 month (June) = \$1345.00 C3: Annual Budget allocation (\$19,624) / 10 months * 1 month (June) = \$1,962.40 6,498.14 BTS: Annual Budget allocation (\$11,729) / 10 months * 1 month (June) = \$1,172.90 OTG: Actual expense (see invoice detail) = \$2017.84
Fiscal Sponsor Administrative Cost Rate - 5% (CRC)	\$	
Total Other Than Personnel Services Costs:	\$ 57,916.64	
Total Project Cost for June 2023 \$ 130,097.13	\$ 130,097.13	

Bring Monroe Back - Monroe County ARPA Budget Proposal Organization Name: Neighborhood Collaborative Project (NCP) / Community Resource Collaborative Name Profession

Commenced Comment of the Control of	A 112 / 909 Manches	2/12	5/15/2023 Vanisher   5/15		12 /2028 Vasuebas	7277-7001 VIII-04-0 1 2777-7001 Vinishas   2757-7001 Vinishas   2757-7001 VIII-05-0 VIII-04-00-0   2717-7001 VIII-04-00-0   2717-700-0   27	A 10/17/7	21/11/16/	2021/21/16/20	21 1/16/2024	Year-do-Date Year 1	Romaining Funds	% of Year 1 Budget	Prosessed Pro	Prospeed Emenditures
Haber steel	Т		7 081 25 \$		10 112 67						5 22.301.80	\$ 118,323,20	16% 5	8	761.271.00
On Site Vocational Trainers (Cameron 6745 SWAN)	~	J	16.257.05. \$	A 350 40 S	22 845.02						5 43.462.47	5 111,226.53	28% \$	154,689.00 \$	837,405.00
Olivery Publishment of Selection and American Selection			C 330 36	2 683 30 6	32.020			-	-		5 18,652.81	\$ 150,096,19	1100	158 YSO OD S	913 530 00
DISTRICT SOCIAL WORLD'S ICAMINETOR, PLAC, SWAIN		^	6,700,70	¢ 05.250.5	2,430.10		-	+			0.000	et out of out			0000000000
Neighborhood Collaborative Project (NCP) Llabon (BTS)	S	٠,		6,250,00 \$	6,250.00		-				\$ 12,500.00		20% >	\$ 00.000,52	269,382.00
Full Time Social Worker (MC2)	S	S	15,000.00 \$	7,500.00	7,500.00				-		\$ 30,000.00 \$		\$ 20%	75,000.00	323,260.00
Part-time Social Worker (MC2)	\$	S	7,500.00	3,750.00 \$	3,750.00			_			\$ 12,000.00 \$	\$ 22,500.00	40% \$	37,500.00 \$	161,630.00
NCP Local Researcher (OTG)	\$	'n	-	955.69 \$	11,006.33				_	-	\$ 11,962.02 \$	\$ 66,037.98	15% \$	78,000.000 \$	336,190.00
Student Research Assistant (0753)	S	S			1,485.71						\$ 1,485.71 \$	\$ 8,914.29	\$ 560	10,400.00 \$	44,825.00
Communications Coordinator (OTG)	5.	S	45				ļ	I		_	\$	\$ 18,000.00	\$ %0	\$ 00:000'81	77,582.00
Expans Benefits	o,										50	5	S	•	
Total Personnel Costs:	s		\$2,519.05	30,666.27 \$	72,180.49				· •		\$ 185,965.81 \$	\$ 550,098.19	21% \$	245,464.00 \$	3,725,075.00
Other Then Personnel Services Costs	4/17/2023 Veucl	1 5/15	4/17/2023 Veucher   5/15/2023 Veucher   6/15	3/2023 Youdher 7/11/2025 Vaucher	17/2925 Veucher	3/15/2023 Voucher   9/15/2023 Voucher   10/17/2023   11/15/2023   12/15/2023   1/16/2024   Year-te-Date Year 1   Remaining Funds	20/22/28	228 11/15/	2023 12/15/20	23 1/36/2024	Year-to-Date Year 1	Remaining Funds	% of Year 1 Budget	Prepased Pro	Proposed Expenditures
Vocational Training Supends: Anchor Agencles (Long Street)	5	S			7,800.00		on the same		The same of		5 7,809.00	\$ 46,200.00	\$  %#1	\$4,000.00	232,746.00
Meighborhood Outreach Supplies: Anchor Agencies Komeron, 174C, SWANG	\$	S		290.25 \$	561.72	THE RESERVE TO SERVE THE PARTY OF THE PARTY	Book.	1			\$ 451.97	5 9,948.03	\$ 750	10,800.00 \$	45,183.00
Office Supply Supplement: Anchor Agencies Flameon, FTAC, SWAN	S	S	960.00 5	\$ 66.169,1	849.54	The state of the s					\$ 3,501.53	\$ 3,698.47	49% \$	2,200.00	30,120.00
Facility Use   Operations Support: Anchor Agencies (cameran, 1740, SWAM)	\$	S	12,001.93 \$	6,435.67 \$	2,850.32			H			\$ 21,288.92	\$ 14,711.08	\$ %6\$	36,000.00	150,612.00
Snacks, Swag/Incentive Supplies: Anthor Agencies (Common PTAC, SWAN)	\$	S		240,00 \$	191.14						5 433.34	5 6,768.86	\$ 899	7,200.00	30,120.00
Credibity Trust /Brand Value: Anchor Agencies (Lorent, Flac. (WAN))	S	S	7,651.70 \$	4,239.11 \$	3,690.02					1000	\$ 15,580.83 \$	\$ 38,419.17	29% \$	\$4,000.00	225,915.00
Limit de minimis indirect cost rate; Anchor Agencies Kumeron, FTAC, SWARD	•	S	8,443.60 \$	6,332.70 \$	6,332,70		ļ				\$ 21,109.00	\$ 42,218.00	33% \$	63,327.00 \$	322,692.00
Administrative Support; Support Services Partners (Julia, Bac(8505))	Ş	٧٠	- 2	\$								\$ \$1,000.00	\$ 960	81,000.00 \$	338,871.00
Food Pantry Supplies (199)	\$	\$	S	\$	326.52						\$ 326.52	\$ 26,673.48	1% 5	27,000.00	112,957.00
Per Diem Stipends for Peer Outreach Workers (AAC)	\$	\$	-   \$		-							\$ 27,000.00	\$ 900	27,000.00 \$	112,957.00
Staff Mileage Reimbursement Inn. Cit	S	\$	\$ .	\$						-		\$ 2,358.00	\$ 200	2,358.00   5	9,867.00
Contracted Services: MCP Client Wraparound Support Services (BPS)	S	5	\$ .	\$ 00'096	6,200,32	Control of Control of the	1000				\$ 7,160.32	\$ 46,839.68	13% \$	54,000.00 \$	232,747.00
Contracted Services: Anchor Agency Social Worker Supervision (#C2)	s	\$	4,400,00 \$	2,200.00 \$	2,200.00	The second secon				Contract of the last	\$ 8,800.00	\$ 13,200.00	40% \$	22,000.00 \$	94,822.75
Research Supplies (OTG)	ıs	\$	500.19 5	,		The second secon				_	\$ 61.005 \$	\$ 2,499.81	17% \$	3,000.00	12,551,00
NCP Marketing & Communications (070)	\$	S	845.81 \$	18.17 \$							\$ 863.98	\$ 7,136.02	11% 5	8,000.00 \$	32,000.00
Software and Subscriptions (016)	S	us.	\$ .	149.90 \$	7,586.40	100					5 7,836.30	\$ 8,018.70	49% \$	15,855.00 \$	66,336.00
Contracted Services: Project Lead / Lümmuniky Lonsulkant (C3)	\$	\$ .	15,600.00   \$	\$ 00'008'2	7,800.00	The same of the same of		Į.		-	\$ 31,200.00 \$	\$ 46,300.00	\$ 760%	78,000.00	336,190.00
Contracted Sentres: Historian / Neighborhood Legacy sci.	S	٠,		\$	900.00						\$ 00,008 \$	\$ 25,200,00	3 %8	5 00:000.92	112,063.00
Contracted Services: On-Site / Field Coordinator (C3)	\$	\$	S	\$	600.00		0.0		Service of the last		00'009 \$	\$	338 \$	18,750.00   5	80,816.00
Contracted Services: Neighborhood Ambassadors (Cs)	\$	5	\$ .	\$		The second secon					\$	\$ 45,000.00	\$ %0	45,000.00	188,264.00
RTS Bus Passen/Transportation Assistance	\$	S	S			The second second		1			\$	\$ 4,644.00	0 000 5	4,644.00 \$	19,427.00
Per Diem Stipends for Event Logistiks Helpers (C)	\$	\$	- 2						_		\$	\$ 1,200.00	5 900	1,200.00 \$	5,020.00
Mikrotoft Surface Pro Packages - 5 pm	\$	s.	\$ .	. \$							((m)) \$	\$ 12,288.00	5 960	12,288.00 \$	20,015.00
Neighborhood/Community Engagement Conversations & Activities (C3)	\$	45	- 2	O.	3,529.82						\$ 3,529.82	\$ 4,058.18	47% \$	7,588.00 \$	31,509.00
MCP Supplies & Materials cti	\$1	S	.   \$	\$ .	ALC: UNKNOWN					-		\$ 1,200.00	\$ 900	1,200.00   5	5,020.00
10% de minimis indirect cost sale arts, exc2, ots, cts	\$	1/2	6,749.40   \$	4,592.68 \$	6,498.14						\$ 17,840.22	\$ 40,288.78	31% \$	\$4,129.00 \$	245,953.00
Fiscal Sponsor Administrative Cost Rate - 5% (CAT)	\$	S	73,550,00 \$								\$ 73,550.00 \$	S	1,00%	73,550.00 \$	341,000.00
Parcel Petral Than Bankanad Canadens Prates			120 707 69 6	2 441 47 6	57 916 64			ļ			\$ 228 476 74 4	\$ 474 418 76.	3847 €	244 000 00 4	3 446 774 34
	<u> </u>		o i dandan ri anno												
Total Project Cost:	\$	۰,	183,221.68   5	65,617.74 \$	150,097.13	S S	s.	ç,	. 8	. \$1	\$ 378,936.55	378,936.55   \$ 1,165,616.45	25% \$	25% \$ 1,544,553.00   \$	7,160,848.75



821 North Clinton Avenue Rochester NY 14605 585.563.7008

#### **Invoice**

#### Submitted on 07/14/2023

Invoice for	Payable to	Invoice #
	The Father Tracy Advocacy Center	230601
Company name		
Street address	Project	Due date
City, State, Zip	NCP-Anchor Agency	8/1/23

	Description	Qty	Unit price	Total price
	NCP Liason - Salary	Nashali=100% + ED =10%		\$3,461.54
	NCP Social worker	ED/Director of Community health	40%/100%	\$6,538.46
	NCP workforce development	ED	50%	\$2,884.62
Community trust	Wa mart			\$90.02
Facilities	Home depot			\$174.54
Facilities	Home Depot			\$78.76
Pop up event	Costco			\$291.18
Facilities/office supplies	Amazon office (95.94) + facilities/op	s (250.50)		\$346.44
office supply	restaurant depot			\$163.87
indirect cost	monthly allocation			\$2,110.90

Notes: Subtotal \$16,140.33

Adjustments

\$16,140.33



A Complex Care Management Agency

## Voucher for Neighborhood Collaborative Project June 2023

Date:	7/1/23	
Month of Payment Due:	June	

	June	Budget Amount	YTD Billed
		\$ 147,950	\$ 59,180
Social Workers (MC Collaborative)	\$ 7,500	\$ 75,000	\$ 30,000
Part-Time Social Worker	\$ 3,750	\$ 37,500	\$ 15,000
Supervision	\$ 2,200	\$ 22,000	\$ 8,800
Indirect Costs	\$ 1,345	\$ 13,450	\$ 5,380
Remaining Balance		\$ 88,770	
TOTAL DUE	\$ 14,795		

Total amount due for June = \$ 14,795.00

Please remit payment to:
MC Collaborative
PO BOX 18030
Rochester, NY 14618

Cameron Community - Olivia Kassoum-Amadou, Executive Director 48 Cameron St

Rochester, NY 14606

Phone: 585-254-2697 ext. 101 Email: olivia@cameronministries.org



DATE: July 15, 2023 INVOICE # 00003 June 1-June 30, 2023

Neighborhood Collaborative Project (NCP) Anchor Agency Activities FOR:

Bill To: Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607

Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Global Connections Enterprise - Sharale Gray: Global Logistics Program at Cameron: planning, curriculum development, information sessions, community outreach, techology set up, registration, and other services from June 1, 2023 - June 30, 2023 as documented by Global Connection Enterprise's Invoice 00003 (22 days @\$99.10 per day)	Workforce Development/Training	\$2,180.2
CEO KUTZ, LLC Derrick Singleton: Cameron Cuts Apprenticeshiip Program. planning, curriculum development, information sessions, community outreach, site planning, and teaching classes, and other services from June 1, 2023-June 30, 2023 as documented by CEO KUTZ, LLC's Invoice 00003 (22 days @\$99.10 per day)	Workforce Development/Training	\$ 2,180.2
Payroll Reimbursement for Community Engagement worker, Jonathan Hardin, planning with instructors, participate in information sessions and outreach, oversee workforce development program, mantain NW outreach schedule and data. Cameron Community payroll register documentation. (2 pay periods @ 1,769.23 per pay period)	NCP Worker	\$ 3,538.4
Payroll Reimbursement for Cameron's On-Site Social Worker: Felecia B. Merriam, LCSW. planning with instructors, participate in information sessions and outreach, developed platform for tracking student data, coiordinate linkages to anticipated services, prepared resource and referral pocket cards for participants, acquired pre and post assessments designed to determine client needs. Cameron Community payroll register documentation. (2 pay periods @\$1346.15 per pay period)	Social Worker	\$2,692.3
Monthly allocation of Neighborhood Credibilty / Trust Value for June 2023  (AA's brand identity / reputation)	Credibility Trust/Brand Value	\$ 1,800.0
Facility Use / Operation Support Monthly Allocation for June 2023	Facility Use/Operations Support	\$ 1,200.0
Office Supplies Supplement: Monthly allocation for June 2023	Office Supplies	\$ 240.0
10% de minimis indirect cost rate. Monthly allocation for the month of June		\$ 2,110.9
	BALANCE DUE	\$ 15,942.0

 $Questions \ or \ concerns \ regarding \ this \ invoice \ can \ be \ submitted \ via \ email \ to \ olivia @cameron ministries. or g \ or \ by \ 585-254-2697 \ ext. \ 101 \ ext.$ 

BEST WISHES FOR A FABULOUS DAY!

**TOTAL** 

\$13,623.22

\$6,250.00 \$ 6,250.00

\$40.00 \$ 1,600.00

#### Beyond the Sanctuary

Bagrid Sanctuary

PO Box 18146 Rochester, NY 14618 585-520-6004 DATE: 7/4/2023
INVOICE # 2
FOR: Jun-23

#### Submitted to Jocelyn Basley Project Lead - NCP

DESCRIPTION

NCP Liason - weekly NCP planning meetings, process review, referral coordination, hired NCP Mgr

Wrap Around Support Servics - Food Pantry (MCC referrals/City walk referrals)

Wrap Around Support Servics - Rental Assistance - MCC Referrals - 2 Clients

Wrap Around Support Servics - Emergency Services - 2 Clients

Equipment - Canopy

QUANTITY UNIT COST

40

Monthly Allocation for 10% de minimis indirect cost rate

Remaining Balance

**TOTAL** 

Make all checks payable to Beyond the Sanctuary
If you have any questions concerning this invoice, Contact Carmen Allen 585-520-6004 or email at callen@beyondthesanctuary.org

THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY

C3 Consultancy Services, LLC EIN: 88-3537378 74 Dr. Samuel McCree Way Rochester, NY 14608

Phone: 585-563-5148 Email: jrbasley@c3consultancy.org



DATE:

June 5, 202 NCP 0004 6/1-30/202

FOR: Neighborhood Collaborativ Project (NCP) Project Lea Activitie

Bill To:

Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130

Rochester, NY 14607 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMO	TNUC
Project coordination and management services for NCP that include but not limited to meeting planning & organization, communication and action item follow-up with County program officer and fiscal sponsor, action item monitoring and problem resolution; consultation, planning and support services with/on behalf of the NCP anchor and supporting partner agencies.	Contracted Services	\$	7,800.00
Project Historian / Neighborhood Legacy Coordination: preparation & organization; info gathering; post-reporting, debrief, follow-up, records management (16 hours * \$50/hr)	Contracted Services	\$	800.00
On-Site / Field Coordinator: Logistics point of contact and liaison for Anchor and partner agencies NCP support staff, neighborhood outreach materials and supplies acquistion, event coordination, action item follow-up, etc. (24 hours * \$25/hr)	Contracted Services	\$	600.00
Neighborhood/Community Engagement Conversations & Activities: June 7th All City Walk NCP Outreach materials: rack cards (500); t-shirts (120), KN95 masks (50); insulated tote bags for meal distribution (2); hand sanitizer (500); June 22nd NCP partners' planning dinner (30 attendees) (218.00+1398.00+19.43+40.75+773.94+1079.7)	Supplies	\$	3,529.8
Monthly allocation of 10% de minimis indirect cost rate	Indirect Costs	\$	1,962.4
	BALANCE DUE	\$	14,692.2

Questions or concerns regarding this invoice can be submitted via email to jrbasley@c3consultancy.org or by phone 585-563-5148

**BEST WISHES FOR A FABULOUS DAY!** 

#### Welch, Dylan

From: Jocelyn Basley <jrbasley@c3consultancy.org>
Sent: Tuesday, August 15, 2023 11:28 PM

**Sent:** Tuesday, August 15, 2023 11:28 PM **To:** Welch, Dylan

Cc: Welch, Dylan

Subject: Re: ARPA - NCP - July '23 Voucher Follow-Up

Follow Up Flag: Follow up Flag Status: Flagged

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Just wanted to confirm that the charge referenced was in accordance with the guidelines shared and the policy cited above. Please proceed with processing the voucher payment for NCP June expense reimbursement. Thank you.

On Mon, Aug 14, 2023 at 5:28 PM Welch, Dylan < dylanwelch@monroecounty.gov > wrote:

This message was sent securely using Zix

Dear Jocelyn,

Happy Friday! And I hope all has been well since we last spoke.

As the finishing touches are put on NCP's July voucher, there was one charge which I wanted to confirm with you before the check was sent off. For the 'Snacks' line billed from SWAN for 141.14. I wanted to confirm that this spending was in accordance with General Federal Grant Funding Considerations such as the following;

- When dealing with food costs, always keep in mind that "entertainment" costs may **not** be charged to federal grant awards.
- The costs must clearly and directly benefit the grant project to which they are being charged.
- The costs must be allowable by federal standards. For example, charging alcohol to federal grants is typically deemed unallowable.

- The cost of meals and refreshments during a conference or meeting that is part of a federal grant project is allowable only under the following circumstances:
  - o The conference/meeting is undertaken to further the goals of the grant project.
  - The associated food costs appear in the approved project budget.
  - There is a formal agenda for the conference/meeting and an attendee roster.
  - o Participants come to the conference/meeting from different locations.
  - o Meals/refreshments provided are necessary to accomplish legitimate meeting or conference business (e.g., a working lunch is provided so that those attending can conduct a planning session or hear a project-related presentation.)

If the 141.14 was spent in accordance with the above policy, then we are all set to finish up the voucher; you don't need to take any further action. If you feel the spending on that line was not in accordance with the above, I'll remove the charge and then process the voucher.

If you have any questions about anything above, please don't hesitate to reach out. I'm more than happy to jump on a quick call or zoom with you to discuss if you'd like as well. Thank you for your continued help in processing these with me, and I hope you have a great rest of your week!

Sincerely,

#### **Dylan Welch**

Planning and Development Assistant

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix®.

#### **Delaney, Caroline**

From:

Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>

Sent: To: Friday, July 14, 2023 8:09 AM

10.

Pelow, Faye; Welch, Dylan

Cc:

Tina Paradiso

Subject:

Quick Question re NCP invoice submissions

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

~~~~~~~~~~~~~~~

#### Good morning friends!

Hope you are well and enjoying a fabulous Friday! It's been a nonstop summer and the days are flying by.

It is in this spirit that I pose my question: can I include a previous month expenses in a future invoice? For example, our upcoming July invoice is for June expenses incurred however what if some May expenses were omitted from our June invoice can they be included for July and/or some June expenses miss the July invoice, can they be included in August?

Thank you in advance for your response and continued support!

#### Welch, Dylan

From:

Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>

Sent:

Sunday, July 16, 2023 12:47 AM

To:

Pelow, Faye; Welch, Dylan

Cc:

Tina Paradiso; Dr. Janelle Duda-Banwar

Subject:

NCP July 2023 invoice submission

**Attachments:** 

Confirmation - NCP's July 2023 Invoice Submission to ARPA Portal.pdf

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Has been uploaded and submitted via the ARPA portal. This submission is a reimbursement request rather than a credit to our advance. We want to determine an approximated timeline from submission to payment received. As always, please let me know if you have any questions or concerns regarding this invoice submission.

FYI, Janelle Duda-Banwar, Project Researcher/Evaluator will submit the updates to our Quarterly Action Items, Interim Report and Quarterly Data Sheet and will serve as your point of contact for any questions or concerns regarding the aforementioned items for NCP.

Jocelyn Basley, Community Consultant Project Lead for the Neighborhood Collaborative Project (NCP)

Stay safe and be well . . . Best wishes for a fabulous week ahead!

Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)



#### **Monroe County ARPA Portal**

Home Account Logout

You are logged in as Neighborhood Collaborative - Neighborhood Collaborative Record has been saved.

# Project: Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project - Neighborhood Collaborative Project (NCP)

Back To Voucher Date List

**Voucher Date: 7/17/2023** 

Submitted: 7/16/23 12:34AM. This form is read-only.

Use the button below to upload your budget spreadsheet.

NCP's July 2023 Invoice for Reimbursement Submission.xlsx

Use the button below to upload any supporting documentation.

NCP's July 2023 Invoice Summary - Line Item Detail.xlsx

NCP's Monthly Check Request Log - July 2023 Invoice Submission.pdf

Cameron's Reimbursement Invoice Submisson for June 2023 expenses.pdf

OTG's June 2023 Invoice to NCP.pdf

TPP Invoice June 2023.pdf

SWAN's June 2023 Invoice.pdf

MC Collaborative's June 2023 Invoice to NCP (1).pdf

C3 Consultancy's June 2023 Invoice for NCP.pdf

BTS June 2023 Invoice submitted 7.4.23.pdf

FTAC July 2023 NCP Invoice,pdf

A Voucher Total from Spreadsheet: \$130,097.13

B1 Year 1 Total Approved Budget: \$1,544,553.00

B2 Year 1 Funds Claimed/Credited to Date: \$248,839.42 (C2 + D2)

C1 Year I Advanced Funds: \$386,138.25

C2 Year 1 Advanced Funds Credited to Date: \$248,839.42

D1 Year 1 Reimbursable Budget: \$1,158,414.75

D2 Year 1 Reimbursable Budget Claimed to Date: \$0.00

Amount to Credit - Input the amount that you would like credited toward the initial advance payment from Monroe County (C1). This amount will need to be credited in full by December 31, 2023.

\$ 0.00 (will be added to C2)

Amount to Claim - Input the amount spent for this reporting period which you are seeking out of the reimbursable budget (D1).

\$ 130,097.13 (will be added to D2)

The sum of "Amount to Credit" and "Amount to Claim" must equal the amount entered in your uploaded voucher spreadsheet (A).

\$ 130,097.13 (will be added to B2)

Your Name

Jocelyn Basley

Your Title

Project Lead

I confirm that I am a claimant, agent or representative and have the legal authority to claim the amount above for Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project. I certify and attest that this claim is just, true, and correct; and that the expenses described herein were incurred by Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project for purposes authorized under the ARPA Subaward Grant Agreement by and between County of Monroe and Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project.

For technical questions regarding this website contact <u>bringmonroeback@monroecounty.gov</u>.

| weich, Dylan                                    |                                                                                                                                                                                                                                                            |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| From: Sent: To: Cc: Subject:                    | Jocelyn Basley <jrbasley@c3consultancy.org><br/>Monday, July 31, 2023 1:34 PM<br/>Welch, Dylan<br/>Pelow, Faye; Tina Paradiso<br/>Re: ARPA Voucher Submitted (From Agency)</jrbasley@c3consultancy.org>                                                    |
|                                                 | I originated from outside Monroe County systems. Exercise caution when opening g links, especially from unknown senders.                                                                                                                                   |
| ~~~~~~~~~~~~                                    | ~~~                                                                                                                                                                                                                                                        |
| Dylan,                                          |                                                                                                                                                                                                                                                            |
| Thank you for letting                           | confusion - I meant the July 17th voucher submission which is for our June expenses. me know about the 4 week turnaround from submission in the portal to our receiving anty should still hold (FYI, for us it should be ACH direct deposit, not a check). |
| appreciate and thank y                          | will continue to move smoothly and nothing happens to delay the process, but if so, we you in advance for reaching out and letting us know. Otherwise, we look forward to of payment sometime during the week of August 14th.                              |
| Stay safe and be well .<br>Jocelyn Basley, Comn | Best wishes for a fabulous day!<br>nunity Consultant                                                                                                                                                                                                       |
| On Mon, Jul 31, 2023                            | at 1:02 PM Welch, Dylan <dylanwelch@monroecounty.gov> wrote:  This message was sent securely using Zix*</dylanwelch@monroecounty.gov>                                                                                                                      |
| Hi Jocelyn,                                     |                                                                                                                                                                                                                                                            |
| •                                               | two vouchers. For 'June expenses' I wasn't sure if you meant the voucher you submitted u submitted 7/17/23, so I looked at both.                                                                                                                           |
|                                                 | oucher, it looks like the full amount of the voucher was applied to your 25% advance so there is from us. If this is incorrect, please let me know!                                                                                                        |

For the 7/17/23 voucher, we're still working our way through this batch of vouchers on our end. The 4 week turnaround from your submission in the portal to your receiving of a check form us should still hold. If anything

happens which delays the process, I will reach out and let you know.

I hope this helps! If there's anything I can elaborate on further, please let me know. Otherwise, I hope you have a great rest of your week!

#### **Dylan Welch**

Planning and Development Assistant

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

From: Jocelyn Basley < irbasley@c3consultancy.org>

Sent: Monday, July 31, 2023 9:47 AM

To: Welch, Dylan < <a href="mailto:dylanwelch@monroecounty.gov">dylanwelch@monroecounty.gov</a>>; Pelow, Faye < <a href="mailto:FayePelow@monroecounty.gov">FayePelow@monroecounty.gov</a>>

Cc: Tina Paradiso < tinap@commresourcecollab.org > Subject: Re: ARPA Voucher Submitted (From Agency)

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning Dylan and Faye,

\_\_\_\_

Just wondering where our voucher payment request is in your review/approval process and when can we expect payment for reimbursement for the submitted NCP June expenses?

Stay safe and be well . . . Best wishes for a fabulous day! Jocelyn Basley, Community Consultant C3 Consultancy Services, LLC

On Mon, Jul 17, 2023, 9:36 AM Jocelyn Basley < <u>irbasley@c3consultancy.org</u>> wrote:

I requested payment from the County for July so we wouldn't have to use the advanced funds and plan to do the same for August and September.

I was hoping to save the remaining advanced funds for later this year when I'm certain there will be delays due to holiday breaks (Thanksgiving and Christmas).

We won't make any payments on this July invoice until we have an approved County payment which possibly might overlap our preparation/submission for August. I want everyone to understand just how long the process takes without the advance.

Stay safe and be well... Best wishes for a fabulous day! Jocelyn Basley, Community Consultant C3 Consultancy Services, LLC

On Mon, Jul 17, 2023, 9:20 AM Tina Paradiso < tinap@commresourcecollab.org > wrote:

It looks like the August submission we will be out of the advance funding (there's 7200 from the advance bucket. I am wondering how that will look - just because there will be a little in the advance and the remainder from the county. I am also going to kick this LOC to a little urgent (August isn't that far away).

Tina Paradiso

**Executive Director** 

888-444-1060 (o)

585-261-4475 (c)

From: Neighborhood Collaborative Project < neighborhoodcollaborative@gmail.com >

Sent: Sunday, July 16, 2023 12:50 AM

| To: Tina Paradiso < tinap@commresourcecollab.org > Subject: Fwd: Automatic reply: ARPA Voucher Submitted (From Agency)                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Looks like there may be a slight delay before this submission is approved unless Faye steps up to the plate! ①                                                                                                                                                                                        |
| Check Log attached for easier reference once we're approved.                                                                                                                                                                                                                                          |
| From: Welch, Dylan <dylanwelch@monroecounty.gov> Date: Sun, Jul 16, 2023 at 12:34 AM Subject: Automatic reply: ARPA Voucher Submitted (From Agency) To: neighborhoodcollaborative@gmail.com <neighborhoodcollaborative@gmail.com></neighborhoodcollaborative@gmail.com></dylanwelch@monroecounty.gov> |
| Hi,                                                                                                                                                                                                                                                                                                   |
| Thank you for reaching out. I will be out of the office from Monday, July 17th and return Tuesday, Ju 25th. If you have questions concerning ARPA in the meantime, please reach out to Dr. Faye Pelow at FayePelow@monroecounty.gov, (585)753-2033 - Office, or (585)233-2030 - Mobile.               |
| Thank you!                                                                                                                                                                                                                                                                                            |
| Sincerely,                                                                                                                                                                                                                                                                                            |
| Dylan Welch                                                                                                                                                                                                                                                                                           |
| Planning and Development Assistant                                                                                                                                                                                                                                                                    |
| Monroe County Department of Planning & Development                                                                                                                                                                                                                                                    |
| 50 West Main Street, Suite 1150                                                                                                                                                                                                                                                                       |
| Rochester, NY 14614                                                                                                                                                                                                                                                                                   |

(585)753-2043 - Office

#### (860)840-1085 - Mobile

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix®.

#### Welch, Dylan

From:

Welch, Dylan

Sent:

Monday, July 31, 2023 10:01 AM

To:

'Jocelyn Basley'; Pelow, Faye

Cc:

Tina Paradiso

Subject:

RE: ARPA Voucher Submitted (From Agency)

Hi Jocelyn,

I hope you had a great weekend!

Thanks for bringing this to our attention. I'll reach out to the controller's office to see where that payment is in processing and let you know later today.

If anything comes up in the meantime, please don't hesitate to reach out. Otherwise, I hope you have a great rest of your day and I'll be in touch soon!

#### **Dylan Welch**

Planning and Development Assistant
Monroe County Department of Planning & Development
50 West Main Street, Suite 1150
Rochester, NY 14614
(585)753-2043 - Office
(860)840-1085 - Mobile

From: Jocelyn Basley < jrbasley@c3consultancy.org>

Sent: Monday, July 31, 2023 9:47 AM

To: Welch, Dylan <dylanwelch@monroecounty.gov>; Pelow, Faye <FayePelow@monroecounty.gov>

Cc: Tina Paradiso < tinap@commresourcecollab.org > Subject: Re: ARPA Voucher Submitted (From Agency)

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning Dylan and Faye,

~~~~~~~~~~~~~

Just wondering where our voucher payment request is in your review/approval process and when can we expect payment for reimbursement for the submitted NCP June expenses?

Stay safe and be well . . . Best wishes for a fabulous day! Jocelyn Basley, Community Consultant C3 Consultancy Services, LLC

On Mon, Jul 17, 2023, 9:36 AM Jocelyn Basley < <u>irbasley@c3consultancy.org</u>> wrote:

I requested payment from the County for July so we wouldn't have to use the advanced funds and plan to do the same for August and September.

I was hoping to save the remaining advanced funds for later this year when I'm certain there will be delays due to holiday breaks (Thanksgiving and Christmas).

We won't make any payments on this July invoice until we have an approved County payment which possibly might overlap our preparation/submission for August. I want everyone to understand just how long the process takes without the advance.

Stay safe and be well . . . Best wishes for a fabulous day! Jocelyn Basley, Community Consultant C3 Consultancy Services, LLC

On Mon, Jul 17, 2023, 9:20 AM Tina Paradiso < tinap@commresourcecollab.org > wrote:

It looks like the August submission we will be out of the advance funding (there's 7200 from the advance bucket. I am wondering how that will look - just because there will be a little in the advance and the remainder from the county. I am also going to kick this LOC to a little urgent (August isn't that far away).

Tina Paradiso Executive Director 888-444-1060 (o) 585-261-4475 (c)

From: Neighborhood Collaborative Project < neighborhoodcollaborative@gmail.com >

Sent: Sunday, July 16, 2023 12:50 AM

To: Tina Paradiso < tinap@commresourcecollab.org>

Subject: Fwd: Automatic reply: ARPA Voucher Submitted (From Agency)

Looks like there may be a slight delay before this submission is approved unless Faye steps up to the plate! © Check Log attached for easier reference once we're approved.

----- Forwarded message -----

From: Welch, Dylan <dylanwelch@monroecounty.gov>

Date: Sun, Jul 16, 2023 at 12:34 AM

Subject: Automatic reply: ARPA Voucher Submitted (From Agency)

To: neighborhoodcollaborative@gmail.com <neighborhoodcollaborative@gmail.com>

Hi,

Thank you for reaching out. I will be out of the office from Monday, July 17th and return Tuesday, July 25th. If you have questions concerning ARPA in the meantime, please reach out to Dr. Faye Pelow at FayePelow@monroecounty.gov, (585)753-2033 - Office, or (585)233-2030 - Mobile.

Thank you!

Sincerely,

#### **Dylan Welch**

Planning and Development Assistant

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

#### Case Caico, Rebecca

From:

Welch, Dylan

Sent:

Monday, August 14, 2023 5:28 PM

To: Cc: Jocelyn Basley Pelow, Fave

Subject:

ARPA - NCP - July '23 Voucher Follow-Up

Dear Jocelyn,

Happy Friday! And I hope all has been well since we last spoke.

As the finishing touches are put on NCP's July voucher, there was one charge which I wanted to confirm with you before the check was sent off. For the 'Snacks' line billed from SWAN for 141.14. I wanted to confirm that this spending was in accordance with General Federal Grant Funding Considerations such as the following;

- When dealing with food costs, always keep in mind that "entertainment" costs may **not** be charged to federal grant awards.
- The costs must clearly and directly benefit the grant project to which they are being charged.
- The costs must be allowable by federal standards. For example, charging alcohol to federal grants is typically deemed unallowable.
- The cost of meals and refreshments during a conference or meeting that is part of a federal grant project is allowable only under the following circumstances:
  - o The conference/meeting is undertaken to further the goals of the grant project.
  - The associated food costs appear in the approved project budget.
  - There is a formal agenda for the conference/meeting and an attendee roster.
  - o Participants come to the conference/meeting from different locations.
  - Meals/refreshments provided are necessary to accomplish legitimate meeting or conference business (e.g., a working lunch is provided so that those attending can conduct a planning session or hear a project-related presentation.)

If the 141.14 was spent in accordance with the above policy, then we are all set to finish up the voucher; you don't need to take any further action. If you feel the spending on that line was not in accordance with the above, I'll remove the charge and then process the voucher.

If you have any questions about anything above, please don't hesitate to reach out. I'm more than happy to jump on a quick call or zoom with you to discuss if you'd like as well. Thank you for your continued help in processing these with me, and I hope you have a great rest of your week!

Sincerely,

#### **Dylan Welch**

Planning and Development Assistant
Monroe County Department of Planning & Development
50 West Main Street, Suite 1150
Rochester, NY 14614
(585)753-2043 - Office
(860)840-1085 - Mobile

#### Weich, Dylan

| From:<br>Sent:<br>To:   | Welch, Dylan<br>Wednesday, August 16, 2023 10:43 AM<br>'Jocelyn Basley'  |
|---|--|
| Cc:   | Pelow, Faye  |
| Subject:  | RE: ARPA - NCP - July '23 Voucher Follow-Up  |
| •   |  |
| Hi Jocelyn,   |  |
| Thanks for your quick response  | and thanks for the confirmation!   |
| I'll go ahead and confirm the vo  | oucher and get it to the controllers.  |
| If you have any other questions   | s, please let me know. Otherwise, I hope you have a great rest of your week!   |
| Dylan Welch Planning and Development Ass Monroe County Department of 50 West Main Street, Suite 119 Rochester, NY 14614 (585)753-2043 - Office (860)840-1085 - Mobile   | of Planning & Development  |
| From: Jocelyn Basley <jrbasley@<br>Sent: Tuesday, August 15, 2023<br/>To: Welch, Dylan <dylanwelch@<br>Cc: Pelow, Faye <fayepelow@n<br>Subject: Re: ARPA - NCP - July '2</fayepelow@n<br></dylanwelch@<br></jrbasley@<br> | 3 11:28 PM<br>@monroecounty.gov><br>monroecounty.gov>  |
|   | nated from outside Monroe County systems. Exercise caution when opening s, especially from unknown senders.  |
| ~~~~~~~~~~  |  |
| Just wanted to confirm that the cited above. Please proceed viyou.  | he charge referenced was in accordance with the guidelines shared and the policy with processing the voucher payment for NCP June expense reimbursement. Thank |
| On Mon, Aug 14, 2023 at 5:2   | 28 PM Welch, Dylan < <u>dylanwelch@monroecounty.gov</u> > wrote:   |
|   | This message was sent securely using Zix*  |
| Dear Jocelyn,   |  |
| Happy Friday! And I hope a  | all has been well since we last spoke.  1  |
|   |  |

As the finishing touches are put on NCP's July voucher, there was one charge which I wanted to confirm with you before the check was sent off. For the 'Snacks' line billed from SWAN for 141.14. I wanted to confirm that this spending was in accordance with General Federal Grant Funding Considerations such as the following;

- When dealing with food costs, always keep in mind that "entertainment" costs may **not** be charged to federal grant awards.
- The costs must clearly and directly benefit the grant project to which they are being charged.
- The costs must be allowable by federal standards. For example, charging alcohol to federal grants is typically deemed unallowable.
- The cost of meals and refreshments during a conference or meeting that is part of a federal grant project is allowable only under the following circumstances:
  - o The conference/meeting is undertaken to further the goals of the grant project.
  - o The associated food costs appear in the approved project budget.
  - o There is a formal agenda for the conference/meeting and an attendee roster.
  - o Participants come to the conference/meeting from different locations.
  - o Meals/refreshments provided are necessary to accomplish legitimate meeting or conference business (e.g., a working lunch is provided so that those attending can conduct a planning session or hear a project-related presentation.)

If the 141.14 was spent in accordance with the above policy, then we are all set to finish up the voucher; you don't need to take any further action. If you feel the spending on that line was not in accordance with the above, I'll remove the charge and then process the voucher.

If you have any questions about anything above, please don't hesitate to reach out. I'm more than happy to jump on a quick call or zoom with you to discuss if you'd like as well. Thank you for your continued help in processing these with me, and I hope you have a great rest of your week!

Sincerely,

**Dylan Welch** 

#### Planning and Development Assistant

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix®.